

## INDUSTRIAL EXHIBITION AND SPONSORSHIP OPPORTUNITIES CYC2019

The 22<sup>nd</sup> International Conference on Cyclotrons and their applications (CYC2019) will take place from 22-27 September 2019 in Cape Town, South Africa. The CYC2019 conference is the ideal event for exposure of services and products to the scientific community. Several possibilities are available for advertisement, exhibition and sponsorship during the conference:

### INDUSTRIAL EXHIBITION

We are pleased to invite you to participate in the Exhibition that will run concurrently with the conference at the Conference Venue in Cape Town.

The international audience of over 250 delegates will be exposed to your products and services for five days, from Monday 23 to Friday 27 September 2019. Tea breaks will be held in the exhibition venue to ensure maximum exposure. The welcome function takes place on Monday 23 September.

### EXHIBITION PACKAGE

#### OPTION 1: 3 X 2 exhibition stand

Each 3x2m exhibition stand will be provided with a table, table-cloth, two chairs, 1 plug point and 2 spotlights. In addition each exhibitor will receive:

- 1 full exhibitor pass including daily lunches and teas
- Security and general cleaning
- 1 complementary admittance to the Conference social functions (welcome function and conference dinner)
- Company name on fascia board of stand
- Access to scientific sessions for 1 person
- Access to WiFi

#### OPTION 2: Display table only

The display table option will include:

- A table and one chair
- Security and general cleaning
- 1 full exhibitor pass including daily lunches and teas
- Access to scientific sessions for 1 person
- Access to WiFi
- Social functions are not included

A manual outlining all technical aspects of exhibiting at CYC2019 will be provided prior to the event detailing:

- Exhibition set-up and breakdown details
- Technical information about the venue
- Final Exhibition information

Description	Size	Cost
Shell Scheme Exhibition	3m x 2m	ZAR 32, 000.00
Display Tables only		ZAR 13, 000.00

To secure your stand, please complete the attached forms and return to [cyc2019@tlabs.ac.za](mailto:cyc2019@tlabs.ac.za) by no later than **1 July 2019**.

**22<sup>nd</sup> International Conference on Cyclotrons and their Applications (CYC2019)**  
**22-27 September 2019 Cape Town, South Africa**

## ADVERTISEMENT

It is possible to place an advertisement in the Conference Guide/Book of Abstracts to be delivered to all participants. The standard page size is A4 and the artwork should reach the secretariat no later than **1 July 2019**. The cost is:

Description	Cost
Full page Full colour	ZAR 24, 000.00
Half page Full colour	ZAR 12, 000.00

## CONFERENCE BAG INSERTS

Moreover, flyers and brochures can be included in the material to be distributed to all participants. The material to be included in the conference bag should reach the secretariat no later than **1 July 2019**. The cost of the shipment of materials is for your account. The cost of this service is ZAR 16, 000.00 per insert.

## OTHER SPONSORSHIP OPPORTUNITIES

The following sponsorship options are furthermore available during the CYC2019 conference:

- **Welcome Reception and Banquet**  
Sponsoring of important social programs like the Welcome Reception and Banquet is open to those who want maximum visibility of their logos. A banner with the respective logo will be placed in the reception/banquet area to ensure proper exposure. Moreover, the sponsor will have their name and logo in the Book of Abstracts, on the Sponsorship Conference Banner and a link on the Conference Website. This would be shared sponsorships.
- **Student sponsorship**  
You can sponsor student registration fees. Students will be able to apply for financial support to attend the conference. These sponsors will be listed on the website and on the sponsorship banner.
- **Conference stationery**  
The conference stationery, includes a branded notepad, pen and memory stick. Your logo will be displayed alongside the conference logo. The stationery will be distributed in the conference bags to all delegates.
- **Conference bags**  
You can sponsor the conference bags, which will be locally made in support of small business. This can be a single or shared sponsorship, with your company logo alongside that of the conference and the organizers. Moreover, the sponsor will have their name and logo in the Book of Abstracts, on the Sponsorship Conference Banner and a link on the Conference Website.
- **Branded lanyards and nametags**  
A very visible sponsorship opportunity is available for the lanyards and nametags. Your logo will be placed on the lanyards that each delegate will wear for the entire week of the conference.

Description	Cost
Welcome Reception (shared)	ZAR 48, 000.00
Conference Banquet (shared)	ZAR 48, 000.00
Student Sponsorship (registration fees)	Per student: ZAR 7 000.00
Conference stationery (notepad, pen and memory stick with branding)	ZAR 30, 000.00
Conference bags (locally manufactured with branding)	ZAR 60, 000.00
Branded Lanyards and name tags	ZAR 20, 000.00

## BOOKING AND PAYMENT INSTRUCTIONS

Please complete the Exhibition, Advertisement or Sponsorship Forms and submit to [cyc2019@tlabs.ac.za](mailto:cyc2019@tlabs.ac.za). You will receive an invoice and can make an electronic transfer/deposit (see details below) or online payment via a secure payment gateway which will be provided.

### Terms of payment:

- 50% deposit on confirmation to secure booking
- Balance payable by 31 August 2019
- Cancellation must be confirmed in writing: include your bank account information.
- Refund of fees, less ZAR2 000.00 for administrative charges, will be made for cancellations received before 31 August 2019. After this date, no refunds will be possible. Refunds will be processed after the Conference. In case of a no-show, no refund will be possible.

### Account Details for Electronic Transfer:

Account Holder	iThemba LABS (National Research Foundation)
Bank	ABSA
Account Number	2900980135
Branch code	632005
Clearing code	632005
Swift code	ABSAZAJJ

### Postal Address:

Naomi Haasbroek  
Conference Manager  
iThemba LABS (National Research Foundation)  
P O Box 722  
Somerset West  
7129 SOUTH AFRICA

## Booking Form: Advertisement

It is possible to place an advertisement in the Conference Guide/Book of Abstracts to be delivered to all participants. The standard is A4 size and the artwork should reach the secretariat no later than **15 July 2019**.

Please complete the form and return to [cyc2019@tlabs.ac.za](mailto:cyc2019@tlabs.ac.za) by no later than **1 July 2019**. An invoice will be issued for payment.

Description	Cost	Mark Choice with X	Quantity
Full page Full colour	ZAR 24, 000.00		
Half page Full colour	ZAR 12, 000.00		

Name of Company or Organisation:	
Address:	
Contact Person:	
Telephone number:	
Email address:	

### Terms of payment:

- 50% deposit on confirmation to secure booking
- Balance payable by 31 August 2019
- Cancellation must be confirmed in writing: include your bank account information.
- Refund of fees, less ZAR2 000.00 for administrative charges, will be made for cancellations received before 31 August 2019. After this date, no refunds will be possible. Refunds will be processed after the Conference. In case of a no-show, no refund will be possible.

I accept the terms and conditions above.

Please print name: \_\_\_\_\_

Authorised signature: \_\_\_\_\_ Date: \_\_\_\_\_

## Booking Form: Exhibition Stand

To secure your stand, please complete the form and return to cyc2019@tlabs.ac.za by no later than **1 July 2019**.  
An invoice will be issued for payment.

Description	Size	Cost	Choice Indicate with an X
Shell Scheme Exhibition	3m x 2m	ZAR 32, 000.00	
Display Tables only		ZAR 13, 000.00	

Name of Company or Organisation:	
Address:	
Telephone Number:	
Email address:	
Name to be displayed on Fascia Board:	
Name of Company Representative:	
Additional Company Representative(s) (Full registration fee will be charged)	

### Terms of payment:

- 50% deposit on confirmation to secure booking
- Balance payable by 31 August 2019
- Cancellation must be confirmed in writing: include your bank account information.
- Refund of fees, less ZAR2 000.00 for administrative charges, will be made for cancellations received before 31 August 2019. After this date, no refunds will be possible. Refunds will be processed after the Conference. In case of a no-show, no refund will be possible.

I accept the terms and conditions above.

Please print name: \_\_\_\_\_

Authorised signature: \_\_\_\_\_ Date: \_\_\_\_\_

## Booking Form: Other sponsorships

Please complete the form and return to [cyc2019@tlabs.ac.za](mailto:cyc2019@tlabs.ac.za) by no later than **15 July 2019**. An invoice will be issued for payment.

Description	Cost	Choice Indicate with an X
Welcome Reception (shared)	ZAR 48, 000.00	
Conference Banquet (shared)	ZAR 48, 000.00	
Student Sponsorship (registration fees)	Per student: ZAR 7, 000.00	Indicate no of students
Bag Inserts	ZAR 16, 000.00	
Conference stationery (notepad, pen and memory stick with branding)	ZAR 30, 000.00	
Conference bags (locally manufactured with branding) Can be shared sponsorship	ZAR 60, 000.00	
Branded Lanyards and name tags	ZAR 20, 000.00	

### Terms of payment:

- 50% deposit on confirmation to secure booking
- Balance payable by 31 August 2019
- Cancellation must be confirmed in writing: include your bank account information.
- Refund of fees, less ZAR2 000.00 for administrative charges, will be made for cancellations received before 31 August 2019. After this date, no refunds will be possible. Refunds will be processed after the Conference. In case of a no-show, no refund will be possible.

I accept the terms and conditions above.

Please print name: \_\_\_\_\_

Authorised signature: \_\_\_\_\_ Date: \_\_\_\_\_